ACTION PLAN AND TIME SCHEDULE		
FOR COMPLETION OF THE ELECTION PROCESS OF 7 PANELS OF CAPEXIL FOR THE YEAR 2025-26		
SL. NO.	**PARTICULARS**	**DATE**
1	Issue of Circular in relation to collection of data for finalization of Electoral Roll as per Annex-1 for 7 Panel Members through Emails & Speed Post	16-09-2025 (Tue)
	Issue of REMINDER CIRCULAR :-	22-09-2025 (Mon)
	Issue of REMINDER CIRCULAR-II :-	26-09-2025 (Fri)
	Issue of REMINDER CIRCULAR-III :-	01-10-2025 (Wed)
	Issue of FINAL REMINDER CIRCULAR	03-10-2025 (Fri)
2	Last date for receiving Annex-1. **(21 days)**	07/10/2025 (Tue)
3	Date of finalization of Electoral Roll and uploading the same on the CAPEXIL's Website and issue of letter to file objection if any.	21/10/2025 (Tue)
4	Last date for filing objection on Electoral Roll, **4 (Four) working days from Notification**	27/10/2025 (Mon)
5	Disposed of objection raised **2 (Two) days from receipt of objection**	29/10/2025 (Wed)
6	Date of finalization of Electoral Roll and uploading the same on the CAPEXIL's Website.	29/10/2025 (Wed)
7	Issue of Circular / Invitation of Nomination by e-mail and Speed Post to all Ordinary Members of 7 Panels under Electoral Roll of CAPEXIL for Contesting Election	30/10/2025 (Thu)
8	Last date of receiving Nomination along with CA Certificate, Other Annexures & supporting documents from all Ordinary Members of 7 Panels under Electoral Roll of CAPEXIL for the purpose of Election of 7 Panels. **(15 days)** from the date of the Notice inviting Nomination.	14/11/2025 (Fri)
9	Date of Finalization of Nominated Members who intends to contest for the post of Panel Chairmen.	18/11/2025 (Tue)
10	Uploading the list of Valid and Invalid Nomination on the website of CAPEXIL and issuance of circular to the respective nominees to ascertain their objections, if any.	18/11/2025 (Tue)
11	Last date of filing objection regarding the list of nomination before Election Authority / Returning Officer is **2 (Two) days** from the date of display of nominee list	20/11/2025 (Thu)
12	Election Authority / Returning Officer will disposed off the objection within **2 (Two) days**	21/11/2025 (Fri)
13	Last date for receiving withdrawal of application. (Nomination can be withdrawn by the candidate within **6 (Six) days** from the date of display of nominee list) **till 5:00 pm 24-11-2025 (Mon)**	24/11/2025 (Mon) **till 5:00 pm**
14	Uploading of final list of nominee after scrutiny of objection and withdrawal letter	25/11/2025 (Tue)
15	Handover of data to **CDSL**: 1) Electoral Roll & 2) Other Details	26/11/2025 (Wed)
16	CDSL / Election Authority / Returning Officer / Competent Authority shall inform the Voter Members about the electronic voting system and the procedure to be followed for voting by e-mail	01/12/2025 (Mon)
17	**All voter member shall be entitled to cast their vote online as per prescribed procedures during a period of 3 (Three) days (up to 5 p.m. on the last day as decided by the Competent Authority) prescribed in the notice**	**02-12-2025 (Tue 9:00 am) to 04-12-2025 (Thu 05:00 pm)**
18	Date of Scrutiny and counting of votes for finalization of the e-voting result for the post of Panel Chairmen by the Election Authority and Scrutinizing Sub-Committee and uploading of the same on the CAPEXIL's website	**05-12-2025 (Fri)**